

PROPERTY MANAGEMENT COMMITTEE

December 21, 2009

6:00 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Bob Bullen  
Commissioner Adam Coggin  
Commissioner Carol Cook  
Commissioner Rick Hall  
Commissioner Jeff Phillips  
Commissioner John Rodgers  
Commissioner Anthony Johnson, C

OTHERS PRESENT:

Ernest Burgess  
Becky Shelton

Chairman Johnson presided and called the meeting to order at 6:00 p.m. with all members being present at that time.

MINUTES:

"Commissioner Cook moved, seconded by Commissioner Hall, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

UPDATE ON CLERK'S BUILDING:

Mayor Burgess advised the construction was progressing and the furniture is on order. Five additional parking spaces will be added in the back. Chairman Johnson advised he thought a rest area or picnic area to the right close to the tennis court and tree across the pavement would be good and the emissions employees could use it also. Mayor Burgess will look into this matter.

Chairman Johnson again brought up the issue of the ATM at the Clerk's building in Murfreesboro and advised he had previously requested information on use and activity for the Committee to decide whether it would be worthwhile to bid out the service to be fair. Additionally, an ATM may need to be located in the Smyrna office and this would be a good time to do it. Mayor Burgess advised he needed to find out from the Clerk if the ATM is beneficial and if one would be wanted in Smyrna. Mayor Burgess advised he would talk with the Clerk.

VALUE ENGINEERING ON PROJECTS:

Chairman Johnson advised in the past on some projects things really needed have been value engineered out to cut costs and he did not know how to stop needed items from being value engineered out as on occasion ultimately it is brought back to the Commission and has to be put back in and funded later. Mayor Burgess advised value engineering is used to get a project within budget but may lose some functionality. Chairman Johnson advised he felt projects should come back to the Committee if changes are being made to the design or project as it is better not to value engineer items out if ultimately they have to be funded and put back in.

Commissioner Bullen suggested the Property Management Committee should have an annual report on County buildings including energy issues, maintenance, upkeep, etc. to see if utilities and repairs can be kept under control. The report should include all County general buildings and be a comprehensive report on what the cost to the County is and where maintenance personnel are spending their time. Mayor Burgess advised stimulus money has been used to improve utilities but a report could be done. Commissioner Bullen

advised the report would be more difficult the first year but thereafter it could be worked on throughout the year.

ADULT ACTIVITY CENTER UPDATE:

Commissioner Rodgers inquired as to the status of the Adult Activity Center paving and was advised by Mayor Burgess the plans were at the City.

FALLEN FIREFIGHTERS' MEMORIAL:

Chairman Johnson advised Commissioner Farley earlier in the day did not have his information to be presented and this will be on next month's agenda.

There appearing to be no further business to come before the Committee, Chairman Johnson declared the meeting adjourned at 6:17 p.m.

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ANTHONY JOHNSON, Chairman